

## JOB DESCRIPTION

JOB TITLE: **Epinup Community Conservation Officer**  
DEPARTMENT:  
REPORT TO:  
SALARY: **TBD**

### **Purpose**

To improve management of the Epinup Mangrove and Marine Protected Area through outreach, enforcement and monitoring.

### **I. Essential Duties and Responsibilities**

- A. Increases community compliance, support and participation in the management of the protected area
- B. Responsible for the daily maintenance and supervision of activities within the protected area
- C. Responsible for the management and sustainable use of the resources within and around the protected area

### **II. Specific Responsibilities**

- A. Coordinates community support for the protected area**
  - 1. Coordinates community consultations to gain support for the protected area
  - 2. Obtain community support of the protected area through a signed petition
  - 3. Work with the landowners to agree and sign on to a declaration to establish the protected area
  - 4. Obtain a letter of support from the Weno Municipal Office for the protected area
  - 5. Organize a community environmental club to support the activities of the protected area
- B. Responsible for the daily maintenance of the protected area**
  - 1. Removes exotic species from the protected area
  - 2. Removes all garbage from the protected area
  - 3. Responsible for the safety and care of the protected area
  - 4. Opens and closes protected area to the public
- B. Responsible for the management and sustainable use of the resources within and around the protected area**
  - 1. Responsible for surveying and monitoring of the protected area
  - 2. Patrols and enforces regulations of the protected area
  - 3. Develops and implements protected area management plan

### **III. Other Responsibilities**

Any other responsibilities as needed

### **IV. Qualifications**

- 1. Have basic knowledge of reading and writing
- 2. Ability to manage day-to-day tasks independently and to deliver outputs/products on schedule.
- 3. Understanding and support of the protected area
- 4. Strong commitment to the preservation of biological diversity.